

9(2)(a)

Tēnā koe 9(2)(a)

I refer to your request received on 24 November 2022, which has been considered under the Official Information Act 1982 (OIA), for the following information:

- *How much has MCH spent on catering in 2022? Please provide total amount, a breakdown of the number of catered events/meetings this relates to, and what event/meeting/occasion the catering was for.*
- *How much has MCH spent on koha in 2022? Please provide total amount, a breakdown of the number of koha this relates to, and what event/meeting/occasion the koha was for.*

Information being released

The total amount spent on catering in the 2022 calendar year to date is \$54,954, classified as follows:

- \$28,655 external catering (involving external attendees, guests or stakeholders); and
- \$26,299 internal catering

We have previously agreed with you to provide details for each catering transaction over \$250. In the appendix we have listed each transaction and specified the events/meetings that the spending was for.

The total amount spent on koha in the 2022 calendar year to date is \$5,461. Note this is limited to koha for external recipients. Gifts to employees, such as flowers for significant life events or farewells have been excluded.

Details of each koha and the event/meeting/occasion are provided in the annex

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Nāku noa, nā

9(2)(a)

Matthew Oliver

Pou Mataaho o Te Iho - Deputy Chief Executive, Organisational Performance

Appendix – details of transactions

Catering costs above \$250

Date	Amount	Narrative
22/04/2022	341.51	SPM Establishment Board April
30/04/2022	309.57	Innovation Fund Panel discussions 30.04.22
2/05/2022	303.48	Innovation Fund Panel discussions 02.05.22
4/05/2022	613.50	SPM Establishment Board Dinner May 10 attendees
5/05/2022	833.60	Catering Strong Public Media Meeting
6/05/2022	613.04	Innovation Fund Panel discussions
6/05/2022	276.00	Te Hua Storylining Workshop Day 1 for 14 people
9/05/2022	264.91	Catering for Te Aka leadership Away Day 07/05/22
11/05/2022	276.00	Te Hua Storylining Workshop Day 2 for 14 people
11/05/2022	1,350.00	Catering 11.05.22 Mihi Whakatau for 2x staff
20/05/2022	3,697.51	Room Hire, Catering + Internet PSPG Team Planning Day
26/05/2022	345.00	Catering for staff farewell
29/05/2022	758.57	Te Hau Komaru hui Catering 17 people
7/06/2022	8,860.00	Catering for Te Urungi: Innovating Aotearoa Kerikeri Event
14/06/2022	623.04	SPM Establishment Board June 12 attendees
30/06/2022	3,602.20	Catering Event: Whina screening at Te Papa 28-6-22
30/06/2022	1,160.00	All staff Matariki shared lunch
5/07/2022	5,217.39	Catering for Te Urungi Gisborne Event
6/07/2022	256.52	Catering 06.07.22 Joint 2nd and 3rd Tier leadership meeting
6/07/2022	777.39	SPM Establishment Board July
18/07/2022	1,651.40	Catering 18.07.22 Welcome new Deputy Chief Executive
5/08/2022	2,061.45	Sr & Principal Advisor Training 16 attendees 5th, 12th and 19th August 22
16/08/2022	289.20	Organisational Performance Leadership Team Away Day
28/08/2022	299.09	Catering for Deputy Chief Executive Mihi Whakatau
28/08/2022	412.18	Vaka Pacific Away Day
29/08/2022	802.03	Catering PSPG Team Planning Day
6/09/2022	346.04	Te Tai Whakaea Treaty Settlement Stories planning x12 lunches 08.09.22
14/09/2022	1,121.74	Waikato-Tainui Taonga Tuku Iho
19/09/2022	1,220.00	All staff Te Wiki o Te Reo Māori shared lunch
23/09/2022	1,309.51	Food-Beverage for Event on 22/09/22 Manatū Taonga and Ngā Kaihautū Agency Hui for Long Term Insights Briefing
11/10/2022	2,000.00	Catering Services provided 11.10.22 for Incoming Secretary for ACH Welcome
11/10/2022	1,212.20	Catering 3,10,17 Oct - Coaching, Influencing & Mentoring Course–Cohort 3
27/10/2022	430.43	Erebus stakeholder meeting x9 attendees
7/11/2022	1,125.00	Event: Whakatau for Professor Rangī Matamua

15/11/2022	286.52	Waitangi Day Fund external stakeholder meeting 11 attendees
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Koha to external recipients

Date	Amount	Narrative
7/03/2022	347.83	8x Book Vouchers for Public History Talks
22/04/2022	500.00	Koha to oral history interview participants follow up 'In the Bubble'
4/05/2022	500.00	Koha to oral history interview participants follow up 'In the Bubble'
10/05/2022	250.00	Koha to Onetahua Marae/Manawhenua ki Mohua Re Anaweka Waka 12-13 May 22
17/05/2022	250.00	Kei Roto I Te Miru: Oral History Project Pacifica Mamas' Arts and Cultural Trust
19/05/2022	200.00	Koha for Rangatahi Development Programme 19-May
16/06/2022	500.00	Koha: Te Urungi Event for Cultural Services for Kerikeri and Turanganui-a-Kiwa
19/06/2022	500.00	Koha for Kerikeri Event Performers
21/06/2022	700.00	Koha Te Urungi Event in West Coast to Te Runanga o Ngati Waewae
4/08/2022	434.78	10 Tokens Book Vouchers for the Public History Talks
22/08/2022	86.96	Koha - Consultation - New Zealand Artist Resale Royalties Scheme
23/08/2022	86.96	Koha payment for consultation on artist resale royalty rights
26/08/2022	86.96	Koha - Consultation - New Zealand Artist Resale Royalties Scheme
28/08/2022	180.87	STO Gifts for Edinburgh Minister's trip WESTPAC MASTERCARD
29/08/2022	250.00	Koha to Horahora Marae re: Waka found in the Waikato River at Rangiriri 29-Aug
4/09/2022	86.96	Koha for Artist Resale Royalty Consultation
22/09/2022	100.00	Koha to Puketawa Marae (Utakura) Powhiri 16-17 Sep
19/10/2022	200.00	Koha contribution towards Parihaka Hui 2 days Hui 26-27 Oct
9/11/2022	200.00	Koha to Te Kotahitanga o Ngati Tuwhareto hui to discuss post-settlement on 10-Nov