

9(2)(a)

Tēnā koe 9(2)(a)

I refer to your request received on 28 September 2022, which has been considered under the Official Information Act 1982 (OIA), for the following information:

1. *Who are the cleaning and security contract providers currently delivering these Services?*
2. *What are the expiration dates for each of the contracts?*
3. *Are the contractors required to pay the staff employed to perform the contracted work at least the Living Wage?*
4. *Which of the contracts do not have a rate that is equivalent to the Living Wage rate as a minimum pay requirement?*
5. *What instruction or advice, if any, has been given to contractors whose contracts extend beyond September 1, about implementing the NZ Living Wage rate on September 1 2023*
6. *If catering and/or kitchen staff are directly or indirectly employed by your agency, does the minimum rate of a Living Wage rate apply to them also?*

Manatū Taonga contracts City Cleaning Limited (CCL) and First Contact Limited (FCL) for cleaning and security respectively. The contract for CCL is due to expire 27/5/2024. The FCL contract expired on 18/9/2022 however the Ministry is in a procurement process to extend service for an additional three years.

The following table includes a breakdown of each site by property address and lease area.

Site	Lease area (m ²)	Address
Public Trust Office	1810.3	131 Lambton Quay, Wellington
SPM – Strong Public Media	576.2	Level 19/2-6 Gilmer Terrace, Wellington
Queen Elizabeth II Education Centre	146	191 Tory Street, Wellington

The Living Wage is required and no contracts with CCL or FCL exist with remuneration currently below this figure. Manatū Taonga does not directly employ kitchen staff or caterers – catering staff that deliver to Manatū Taonga are a third-party service, therefore we do not hold this information.

The agreement with CCL stipulates that fees calculated must ensure that employees salaries are in line with the current living wage. Correspondence from CCL also confirms this would be increased from 1 September. For FCL, the living wage requirement is implemented into the security contract. The agreement currently being procured ensures wages be at a minimum of the living wage, including future living wage increases.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Nāku noa, nā

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Matthew Oliver
Pou Mataaho o Te Iho
Deputy Chief Executive, Organisational Performance

PROACTIVELY RELEASED