

# **Architecture Design Competition Brief**

## **Pacific Island Memorial at Pukeahu National War Memorial Park**

March 2018

### **1. General Information**

#### **1.1 Purpose**

The purpose of this two-stage architecture design competition is to select a team which will be commissioned to design the Pacific Islands Memorial for Pukeahu National War Memorial Park in Wellington, to be inaugurated in late 2018 (or early 2019 dependent on construction timeline).

Stage One will seek expressions of interest through a concept design for the Pacific Islands Memorial. From the expressions of interest, a Panel will select up to three teams to submit a detailed Stage Two proposal. The Stage Two selected teams will be paid NZD \$10,000 (excluding GST) each to prepare their detailed submission.

For Stage One, the Ministry for Culture and Heritage (MCH) welcomes expressions of interest from teams which must include a New Zealand Registered Architect and/or NZIA graduate/academic member.

This architecture design competition is being organised by MCH with input from The Ministry for Foreign Affairs and Trade (MFAT), the Ministry for Pacific Peoples (MPP) and the New Zealand Institute of Architects Incorporated (NZIA).

Information on the project and competition is publicly available on a dedicated website: <http://mch.govt.nz/pukeahu-park/pacific-islands-memorial-design-competition>

#### **1.2 Background**

In 2012, to commemorate the First World War, the New Zealand Government announced the creation of a new precinct around the National War Memorial; Pukeahu National War Memorial Park (Pukeahu) which was opened in April 2015. One of the goals of Pukeahu was to create a space in Wellington for the development of new

Memorials from countries which New Zealand has a close military relationship or shared military history.

To date four international memorials have been installed within Pukeahu, these are; Australia, Turkey, United Kingdom and Belgium, with memorials for France, the United States of America and Canada to follow in 2018.

The memorials will stand as symbols of our shared experiences of conflict, as well as our enduring friendships and commitment to peace and international cooperation. There will also be a memorial that recognises our closest friends, the Pacific countries.

The Pacific Islands Memorial will represent New Zealand's friendship with all Pacific Island countries and in particular will recognise the service of Pacific peoples in the New Zealand Defence Force, *Appendix A* provides background to Pacific Island's military connections.

The development of a Pacific Islands memorial will be more complex than the individual country memorials, because there are a variety of approaches that could be taken, and a wide range of historic and present-day relationships to be reflected in the design.

Hon Aupito Tofae Su'a William Sio, Minister for Pacific Peoples and the Ministry for Pacific Peoples are supportive of the memorial project, and keen to assist in its development.

The Memorial will be installed within Pukeahu National War Memorial Park, see *Appendix B* for the location. For further reading see *Appendix C*.

### **1.3 Nature of the Memorial and Construction Budget**

For the purposes of this Brief and competition, a memorial is defined as a permanent object which may include monuments, statues, walls, plaques and landscaping and gardening features, or a combination, intended to perpetuate in a permanent manner the memory of the special relationship that New Zealand enjoys with the Pacific Islands and to reflect the depth and breadth of the relationship, part of which is a shared military heritage.

A memorial is highly sensitive and emotional especially for the families of these soldiers we are commemorating, in light of this we need to ensure the project and the resulting design considers them.

The final design and construction cost of the memorial is expected to be no more than NZD \$450,000 (excl GST).

## 2. The Competition

### 2.1 Design Brief

The Pacific Islands and New Zealand place great value on the significance of this memorial to celebrate the friendship between our countries and the close cultural, historical, economic and political ties between New Zealanders and Pacific Island countries. The memorial will speak to the enduring friendship that unites our nations and the common memories we share.

Along with the *International Memorials Selection, Location and Design Guidelines*, the below criteria are what is required within the design:

- Represents all Pacific Island countries.
- Acknowledges the contribution of Pacific peoples in both World Wars and in other conflicts.
- Recognises and appreciates the diversity of Pacific countries.
- Represents the strong relationships across the region.
- Recognises New Zealand's friendship with all Pacific Island countries.
- Recognises the service of Pacific Islanders in the New Zealand Defence Force.
- Is suitable for official ceremonies, for example, wreath laying ceremonies.
- Reflects the Pacific Islands, this could be in the design, materials used or symbols, or through the participation of a Pacific Island creative professional in the design.

The memorial should pay the greatest attention to the following:

- A. The memorial will acknowledge and illustrate the enduring friendship between New Zealand and the Pacific Islands, a relationship built through shared experiences of war, peacekeeping, natural disaster relief and also cultural affinities. The memorial is a living monument, acknowledging the shared history interests of our countries that guide a mutual future.
- B. A memorial designed as a bold and visionary experience should aim for these qualities:
  - It should aim to create a deeply emotional response.
  - It should provoke a physical and spatial engagement with visitors.
  - It should invite exploration and perhaps visitor participation.
- C. The memorial will be seen by the public as a reflection of the Pacific Islands, therefore applicants are strongly encouraged to include a Pacific Islands component into the memorial, either through the participation of a Pacific Islands creative professional in the design, the collaboration with a Pacific Islands organization, or through the inclusion in the construction of elements symbolic of

the Pacific Islands or coming from the Pacific Islands (objects, plants, memorabilia).

D. The memorial should appeal to different categories of visitors:

- It should be designed to have significance for both New Zealand and Pacific Island visitors.
- It should seek to be understood by different generations and demographics: from people who know little about the Pacific Islands and the bilateral relationships, to those who might have lost Pacific relatives in past conflicts or disasters.
- It should invite further inquiry and stimulate the imagination.
- An interpretive Panel should be supplied, consideration should be given as to which language(s) this should be.
- It must be suitable for official ceremonies (for example, there should be space to congregate for wreath-laying ceremonies, etc.) and include a location for a visible and accessible dedicatory plaque.

These recommendations are part of the design brief and will form part of the evaluation criteria for the competition.

## 2.2 Competition Programme

The programme is expected to follow the following timeline, however this is subject to change as a result of delays, panel availability or other issues.

Action	Target date
1. In consultation with the Minister appoint Panel and Chair.	Mid March
2. Public announcement competition is open – media release, updated Website goes live. Registration number provided to each entrant via MCH Website. Publicity and call for expressions of interest. MCH emails sector about the Competition.	23 March 2018 (Competition open for 8 weeks)
3. Convene first meeting of Panel ( <b>half day meeting</b> ) Agree advice for the Stage Two criteria.	Early April
4. Stage 1 concept design period closes, entries reviewed by quantity surveyor/NZIA/MCH and a first long-list agreed.	21 May 2018
5. Panel meets ( <b>1 day meeting</b> ) to select up to 3 applications to submit Stage Two developed entries.	Late May 2018

6. Panel provides clear written advice on the shortlisted design proposals – any areas to be resolved or clarified and or concerns of the jury to be addressed in the Stage 2 process – including cost, construction methodology, programme, etc.	Late May 2018
7. Public announcement of 3 Stage Two selected entries.	Early June 2018
8. Stage Two teams prepare detailed design proposals (including independent quantity surveying review).	Early June 2018 (Teams have 2 months)
9. Stage Two teams, present to Panel + Q&A ( <b>1 day meeting</b> ). Includes consultation between the Panel, Ministry Culture and Heritage, Wellington City Council, to select the winning design.	Early August 2018
10. ACH Associate Minister (and MFAT and MPP Ministers) are all made aware of the winning design via a letter/briefing. ACH Minister approval.	Mid August 2018
11. Preliminary contract discussions with proposed winning team to ensure critical elements agreed.	Mid August 2018
12. Public exhibition of Stage Two entries	Mid August 2018
13. Public announcement of design competition winner, media release.	Late August 2018
14. MCH contracts with the successful team	Early September 2018
15. MCH runs procurement process to select contractor and supplier to enable fabrication and construction	TBC

### 2.3 Competition Guidelines and references

The key documents for reference for the competition are;

- This document,
- Sections 8, 9 and 10 of the *International Memorials Selection, Location and Design Guidelines* (available on the MCH website <http://mch.govt.nz/pukeahu/park/redevelopment/policy-documents>) which outlines the general specifications to which the memorial must comply.

The proposal must be designed within the statutory framework agreed by the Ministry for Culture and Heritage for the National War Memorial Park and the Memorials and compliant with all relevant Wellington Council regulations applicable to the site.

Among those guidelines, MCH identifies the following key outcomes as being critical to the purpose of the memorial:

- Reflecting the Pacific Islands as the countries of origin, either in design, materials, symbols or through an active collaboration in the proposal;
- Design of the highest quality and regarded as having outstanding artistic and cultural merit;
- Durability: the memorial must age appropriately, be able to be maintained for reasonable costs over the life of the memorial;
- Scale: the memorial will need to strike a balance in scale to ensure that it is sympathetic to the surrounding environment, yet has enough presence to be distinctive in its own right;
- Materials and finishes: the memorial must be constructed of permanent, high quality materials sympathetic to the surrounding environment and suitable to the climatic conditions, minimising ongoing cleaning and maintenance costs. Competitors must submit a proposal based on sound ecological, ethical and sustainable principles. The memorial will achieve the highest quality in all standards of health, safety and fitness for purpose;
- Landscaping and gardens: gardens directly around proposed memorials may be planted with suitable low groundcovers and shrubs, including some from the memorials' countries of origin. The choice of landscaping should be suitable to the climatic conditions and be able to be maintained at a reasonable cost over the life of the memorial.

## 2.4 Competition Process

The competition will be split into two stages

- **Stage One** will be at concept design level. Stage One is an open competition to any team involving at least one New Zealand registered architect, and/or practices, academics and/or graduates who are members of NZIA.
- **Stage Two** will be limited to a maximum of 3 entries selected from Stage One to submit a full proposal. The selection Panel reserves its right to select less than 3 entries for Stage Two.

## 2.5 The Selection Panel

The Panel will be comprised of the following experience, they will be approved by the Associate Minister for Arts Culture and Heritage. Note some members may be experienced in two or more of these areas:

- Artist
- New Zealand Registered Architect and NZIA member
- Landscape architect
- Pacific Islands Community representative
- The Chair will be appointed by MCH

If one of the Panel members has to withdraw prior to the completion of the competition process, another member of equivalent credentials will be appointed by the organisers of the competition. The official language of the competition shall be English. The secretary to the Panel will be MCH and support and assistance will be offered by the New Zealand Institute of Architects.

The Memorials Advisory Group (MAG) formed by MCH to provide technical advice on all Memorial designs for the Park will assess the design for practicality and safety and provide advice to the Panel on the Stage 1 proposals, the Stage 2 short-listed proposals and the preferred proposal.

## **2.6 Purpose of the Panel**

The purpose of the Panel is to examine all design submissions from Stage One and Two and to recommend a final design to the Minister through a report, (see Appendix D for expectations for the role of the Panel). The final decision on the design of the memorial rests with the New Zealand Government.

## **2.7 Panel and Evaluation Criteria**

The Panel will make every effort to arrive at a consensus in the selection of a winner and will submit for each stage a single report explaining their decisions to the Client. The Panel shall be autonomous in its decisions or opinions. The Panel shall examine the proposals submitted by the teams in Stage One anonymously and solely on the basis of the criteria indicated in this competition design brief. The Panel shall record its ranking of entries in a report, signed by its members, for each stage. A maximum of 3 entries will be selected for Stage Two.

Reports shall contain an assessment of the merits of the projects and a clear recommendation as to the shortlisted entries (Stage One) and winner (Stage Two) of the competition. The public release of the reports will remain a decision for MCH.

The Evaluation Criteria are as follows:

- A. Experience and expertise of the competitor
  - architectural quality of reference projects.
  - qualifications of team members in relation to both architecture and the arts. Only team members who will actually work on the project are to be mentioned and their experience referenced.
  - strong record to deliver on-time and on-budget projects of a similar size and scope.
  - financial soundness of the company and availability.
- B. Capacity to answer to the specific purpose and objectives of the competition
  - compliance with guidelines for the park and memorials (2.1 above and annexes).
  - response to the general design ideas (2.2 above) demonstrates creativity, originality and authenticity.
  - demonstrated adequate planning and methodology of the proposal.

- clear and sound budgeting for the proposal, which will be independently reviewed by a Quantity Surveyor, appointed by MCH.
- participation or integration of a Pacific Islands material and/or creative element in the proposal.

C. Originality, inspiration and innovation of the design concept

- architectural and artistic merit and originality of the proposal.
- capacity to propose a design which should be innovative, sustainable, environmentally-friendly and durable in materiality, and construction.
- capacity to design the memorial as an experience rather than as a form.
- integration of landscaping into the memorial's design.
- integration into the park's larger context.

## 2.8 Technical assistance

The Panel may seek independent assistance, if required:

- 1) From the NZIA, on any design competition issues, processes and/or procedures.
- 2) From the Wellington City Council and the Ministry for Culture and Heritage regarding technical advice and consenting process.
- 3) From a Quantity Surveyor, which will provide services as a quantity surveyor for Stage Two of the project.

## 2.9 Registration and Questions

Competitors should register an expression of interest for the competition by registering via the website <http://mch.govt.nz/pukeahu-park/pacific-islands-memorial-design-competition> by 21 May 2018. This website provides all expressions of interest entrants with a registration number that shall be used in Stage One to preserve a strict anonymity.

Competitors should submit any questions to the organisers via email to [Pacificislandsmemorial@mch.govt.nz](mailto:Pacificislandsmemorial@mch.govt.nz) answers to these questions will be posted on the following website: <http://mch.govt.nz/pukeahu-park/pacific-islands-memorial-design-competition> without revealing the source of the questions, no later than 7 days before the close of Stage One. Entrants should not engage in communications with the Panel or technical adviser(s) regarding the Architecture Design Competition Brief.

## 2.10 Key Dates

The following dates are based on estimated time frames and may change slightly due to the availability of Panel Members and other factors.

- Opening of competition: **23 March 2018**
- Close of Stage 1: **21 May 2018**
- Announcement of Stage 1 Finalists to a maximum of 3 entrants: **Early June 2018**
- Close of Stage 2: **Early August 2018**
- Stage 2 Interviews with Panel: **Early August 2018**
- Announcement of Winner: **Late August 2018**

## 2.11 Lodging Submissions

**Stage One:** Submissions must be lodged as one single pdf file with the organisers' email address. All entries should be submitted in a manner that preserves the anonymity of authorship by only using the Registration number on the competition entry documents.

Each competitor's single pdf file of no greater size than 5Mb shall contain:

- No more than four x A4 single sided sheet of drawings and text. Text should be no smaller than 8 point font. This will include:
  - The conceptual design (layout plans for the site and built elements, architectural illustrations and 3D visuals).
  - A written report outlining the design intent and the entrant's ability to undertake a project of the size and the proposed budget. Sufficient information should be supplied to verify the ability to successfully deliver the project if selected. The report should clearly demonstrate how the intended design meets expectations and guidelines provided by this brief and its appendices.
  - An indicative budget for the project.

**Stage Two:** Up to three entrants will be invited to submit no more than:

- Two x A0 sheets single-sided, mounted on 5mm foam board, with text no smaller than 8 point.
- Four x A1 sheets single-sided, mounted on 5mm foam board, with text no smaller than 8 point.
- A design statement on no more than ten pages x A4 (including appendices) addressing the proposal's approach, response to the competition brief and the manner in which an outstanding memorial is achieved. It must include a schedule showing the construction methodology as well as an estimated cost for the design certified by a Quantity Surveyor, appointed by MCH.
- In addition to the hard copy, the information should be presented in pdf files, submitted on a USB drive or via a cloud.
- Submissions for Stage Two must be delivered to Manat131 Lambton Quay, Wellington.
- Presentation material must be of a quality suitable for a possible public exhibition, which the client may host in late 2018.

Entrants will be invited to make a 30 minute presentation to the Panel in early August 2018, followed by 20 minutes during which the Panel may seek clarification on matters arising from the entry. For each entrant team, a maximum of three members are allowed to meet with the Panel. For each team, MCH will only reimburse domestic travel costs.

This will take place at the Ministry for Culture and Heritage in Wellington.

Any additional materials received which exceed the submission requirements will not be considered by the Panel.

### **2.12 Fees and Prizes**

The invited Stage Two teams will be paid a common remuneration of NZD \$10,000 dollars + GST to partially offset the costs of presenting a detailed concept design. The team submitting the winning design will be awarded the commission to undertake the project as and if it proceeds.

The winning team will be contracted under NZIA AAS Agreement for Architects Services 2018 (the latest version) to complete the design of the project at a fee of no more than NZD 45,000 excluding GST. Under no circumstances will the fee be increased without the Client's prior approval.

In the event this project does not proceed beyond the competition stage, no compensation will be payable (beyond the agreed remuneration fee of NZD \$10,000 + GST) and the Client will not be under any future commitment to the winning architect and/or their team.

### **2.13 Scope of the Contract Prize**

The architectural commission is expected to cover full architectural services, including:

- Preparation of the detailed design documentation and drawings for resource and building consents;
- On site Observation and Contract Administration of the construction phases through to the completion of the project, possibly with procurement of the contractor. The best procurement procedure for the contractor will be jointly decided with the client.

The final construction cost of the memorial is expected to be no more than NZD \$450,000 (excluding GST), and must include engineering and other necessary sub-consultancy, landscaping and consents or approvals.

### **2.14 Disqualifications**

No associates, employees or direct family members of the sponsor, Panel or professional advisor are eligible to compete. Registered entrants may not communicate with the sponsor/owner member of the Panel, or professional advisors under penalty of disqualification. Entries that fail to meet the published conditions of entry may be disqualified. The Panel will determine any disqualifications.

### **2.15 Care of Material and Insurance**

It is each competitor's responsibility to wrap, ship, mail or deliver by other means, their submission, ensuring timely and intact arrival. The competition organisers disclaim any responsibility for any loss or damage during transit. No liability shall be attached to the organiser regarding the submissions, whilst in their possession. All reasonable care shall be taken to maintain the submissions in good condition, but a limited amount of 'wear and tear' is inevitable.

Entrants are advised to make copies of their submissions, so as to retain a copy of their work. Responsibility for insuring submissions rests solely with entrants.

## **2.16 Return of Documents and Copyright**

MCH, as sponsor and project owner may exercise the right to photograph and record all submissions for archival and publicity purposes and/or allow the same privileges to its partners in the project. This may include release to the media of relevant information contained in the submissions and the archives. Copyright for their own entries is retained by the competitor. The client retains the right to hold submissions and will be allowed to organise a public exhibition of stage 1 and 2 shortlisted entries. The winning team will license the Client for use of the design on the subject site.

MCH agrees that it shall not be entitled to modify or alter the Concept Design Materials unless:

- a) the New Zealand Registered Architect on the appointed team agrees to the modification and/or alteration (any alteration/modification and/or updated specification will be undertaken as a project variation); or
- b) MCH has first obtained the New Zealand Registered Architect on the team's written consent.
- c) Any modification or alteration not undertaken by the New Zealand Registered Architect will mean that the client shall not be entitled to reference the Project as being "architecturally designed" and the Architect shall not be liable for any damage, loss, or expense incurred by the client as a consequence of any such modification or alteration.
- d) MCH may seek to incorporate a feature of an unsuccessful design into the execution of the winning design. In consideration of the remuneration fee of NZD \$10,000+GST paid by MCH, it claims a license to use a feature of an unsuccessful design in this way. MCH will inform any unsuccessful entrant before a feature is used and will acknowledge the unsuccessful entrant as the originator of the feature.

### **3.0 Terms and Conditions of this competition**

#### **3.1 Acceptance of terms and conditions**

By submitting a response, the competitor accepts that it is bound by the terms and conditions set out in this competition.

#### **3.2 Status of the competition**

The competitor acknowledges and agrees that this competition is not a contractual offer, but is merely an invitation to competitors to submit a proposal, which will be governed by the terms and conditions of this competition. Nothing in the conduct of this competition process obliges the Client to enter into any contract or further agreement with any competitor in relation to the product/services that are the subject of this competition, unless and until that competitor has received written notification from the Client of the acceptance of its proposal and the client and the successful competitor have negotiated and executed a contract in respect of the procurement of such product/services.

#### **3.3 Collection of information**

Each competitor authorises the organisers to collect any information from the competitor and relevant third parties (such as referees) and to use that information as part of its evaluation of the application.

#### **3.4 Conflicts of interest**

Each competitor must disclose any actual, potential or perceived conflict of interest in relation with the competition.

#### **3.5 Information complete and accurate**

By submitting a response, each competitor warrants that all information provided is complete and accurate in all material respects, it is not misleading, and that in preparing the response all reasonable skill and care has been exercised. Any assumptions or interpretations a competitor makes with respect to this competition or its response must be clearly identified and stated.

#### **3.6 Competitors to inform themselves**

The Client accepts no liability on account of errors in any statements made or data provided in the course of response preparation, within the competition itself or subsequent negotiations and each competitor must rely on its own inquiries.

#### **3.7 Cost of responding**

Each competitor shall be responsible for all costs associated with the preparation and submission of its response pursuant to this competition.

#### **3.8 Non-conforming responses**

Any response which has incomplete schedules, is not correctly completed or has departures, exclusions, clarifications or qualifications can be considered by the Client as a non-conforming response and may be rejected or considered, in part or whole, at the Client's sole discretion.

### **3.9 Health and Safety at Work**

It will be the responsibility of the Stage 2 entrants and the winning commission to provide information as to the risks that would be involved in constructing or decommissioning the proposed design. The Stage 2 entrants must demonstrate that they have duly considered the requirements of the Health and Safety at Work Act.

### **3.10 Exclusion of liability**

To the maximum extent permitted by law, the Client will not be directly or indirectly liable (whether in contract, tort or otherwise) for any damage, loss or cost arising from or in connection with this competition.

### **3.11 Rights reserved by the client**

Despite any other provision in this competition, the client reserves the right in its sole discretion to:

- a) Reject all or any of the responses, in part or whole;
- b) Apply, or change, and give whatever weighting it wishes, to any policy or criteria relating to the participation in this competition or any subsequent process or evaluation of responses (including, without limit, to the evaluation criteria);
- c) Seek further details or clarification from a competitor about any aspect of its response, provided that the client will not be obliged to seek the same details or clarification from each Respondent;
- d) Amend, suspend or withdraw all or any part of the competition or the competition process on written notice to all Respondents; and
- f) Alter timelines on written notice to all competitors.

### **3.12 Governing law**

This competition is governed by New Zealand law and each interested respondent submits to the non-exclusive jurisdiction of the New Zealand courts as to all matters relating to this competition.

## **APPENDIX A - Summary of NZ's military connections with Pacific Island countries**

**Cook Islands** – The Cook Islands offered men for the New Zealand Expeditionary Force as soon as news of the war reached the Pacific. This offer was at first refused, but because the ranks of the Maori Contingent were seriously depleted at Gallipoli, politicians looked to the Cook Islands to provide reinforcements. The Cook Island men served as pioneers (combat engineers) in Egypt before moving on to the Western Front with the NZEF, but were redeployed to Egypt to take part in the Sinai-Palestine Campaign once it became clear that their health was suffering in the wintry conditions on the Western Front. Approximately 500 Cook Islanders served in the First World War. The islands also hosted a dozen coastal watch stations in the Second World War.

**Federated States of Micronesia** – The German possessions in Micronesia were occupied by the Imperial Japanese Navy at the beginning of the First World War.

**Fiji** – Fiji, as a British Crown Colony, sent contingents of men and reinforcements to serve directly as part of the British Army (some of whom had been born in NZ or educated there). To begin with Britain would only take Europeans from Fiji, but in 1917 the Fiji Labour Corps was accepted to unload supplies at French and Italian ports. When Fiji offered an ethnically mixed contingent in 1918 the Secretary of State for the Colonies referred the matter to the New Zealand authorities, who agreed to take the men. The Fijians arrived in Auckland in August 1918 and went into training at Narrow Neck with the fourth Cook Islands contingent. During the Second World War, a New Zealand infantry brigade was stationed in Fiji from 1940-1942. Air force units were also stationed there. Fijian troops served alongside New Zealanders in the Solomon Islands in 1942-43. New Zealanders also served in the Fijian Battalion that was deployed in Malaya in the early 1950s and took part in Malayan Emergency operations.

**French Polynesia** – Almost certainly volunteers from Tahiti served in the French forces during the First World War. New Zealand supported Tahiti when it rallied to the Free French in 1940, sending the cruiser HMS Achilles.

**Kiribati** – At the time of the First World War, Kiribati formed part of the Gilbert and Ellice Islands. 25 members of the Gilbert Native Police volunteered for war, and London referred this offer to Wellington. It was accepted and these men arrived in Auckland for training in July 1918. The group was sent to Wellington in October 1918 for embarkation overseas, but the onset of the influenza epidemic saw them quarantined and returned to Auckland. During the Second World War, New Zealand maintained an extensive coast-watching network that included the Gilbert Islands.

**Nauru** – Nauru was part of the German Marshall Islands Protectorate before the First World War. Australia invaded and captured the island on behalf of Britain in September 1914. The island's population raised funds for the Allies' First World War effort. New

Zealand steamer Komata was sunk by German raiders off Nauru Island in December 1940.

**New Caledonia** – The Samoa Expeditionary Force called briefly at Noumea en route to Samoa in 1914. Volunteers from New Caledonia served on the Western Front with the French Army. New Zealand troops were stationed in New Caledonia from 1942-44 during the Second World War. The HQ of the US South Pacific Command, within which NZ forces served, was based in Noumea.

**Niue** – Niue, like the Cook Islands, was annexed by New Zealand in 1901. Similarly, Niue offered men for the NZEF as soon as news of the war reached the Pacific. Initially this offer was refused, but a Niuean contingent of 150 men joined the 1st Contingent of Cook Islanders who were sent to reinforce the Maori Contingent in 1916. Working in the cold European climate, many of the Niuean men suffered from illness; by late May 1916, 82% of the Niueans had been hospitalised. They were withdrawn from the Western Front and sent to England, then returned to New Zealand.

**Palau** – The Caroline Islands were German possessions in Micronesia that were occupied by the Imperial Japanese Navy at the beginning of the First World War.

**Papua New Guinea** – Part of Papua New Guinea was once known as German New Guinea; this territory was occupied by Australia in the latter part of 1914. In 1944, during the Second World War, New Zealand's 3 Division attacked the Japanese-occupied island of Nissan, which is now part of Papua New Guinea. New Zealand aircraft and airmen also contributed to the attacks on Japanese forces on Rabaul and the island of Bougainville. A 250-person New Zealand-led group of peacekeepers was sent to Bougainville in 1997-98.

**Republic of Marshall Islands** – The Marshall Islands were included in the German possessions in Micronesia, which were occupied by the Imperial Japanese Navy at the beginning of the First World War.

**Samoa** – German Samoa was captured by New Zealand troops in August 1914, within weeks of the beginning of the First World War. New Zealand occupied the islands throughout the war, and governed them afterwards as a League of Nations mandate. A number of Samoan-born men, or men who were residing in Samoa, joined various units of the NZEF. Samoa hosted an Allied base and several coastal watch stations during the Second World War. During that war, a total of 72 men from Western Samoa enlisted in the New Zealand armed forces.

**Solomon Islands** – In the Second World War, New Zealand seamen of the Royal New Zealand Navy served alongside American forces in the waters around the Solomon Islands. From 1942 RNZAF squadrons took part in the Solomons campaign, and the following year Guadalcanal was a staging point for men of New Zealand's 3 Division, who occupied the island of Vella Lavella and Mono Island.

**Tonga** – A New Zealand recruiting party was sent to Tonga in 1916, and managed to persuade just shy of 100 recruits of both European and mixed Tongan and European ancestry. New Zealand troops and coastwatchers were stationed in Tonga during the Second World War. Nearly 500 Tongans, under New Zealand command, were trained as soldiers in anticipation of a Japanese invasion. A number of Tongans also enlisted in the 28 Maori Battalion, as well as alongside New Zealand's 3rd Division in the Solomon Islands. A RNZAF squadron was based in Tonga for a time. Between 1953 and 1977, New Zealand provided administrative and training support and commanding officers to the Tonga Defence Force.

**Tuvalu** – At the time of the First World War, Tuvalu formed part of the Gilbert and Ellice Islands. 25 members of the Gilbert Native Police were keen to enlist in the war, and London referred this offer to Wellington. It was accepted and these men arrived in Auckland for training in July 1918. The group was sent to Wellington in October 1918 for embarkation overseas, but the onset of the influenza epidemic saw them quarantined and returned to Auckland. During the Second World War, New Zealand maintained an extensive coast-watching network that included the Ellice Islands.

**Vanuatu** – The New Hebrides were an Anglo-French condominium. A few volunteers headed to France to serve, and perhaps some served in the British forces too. US forces were stationed there during the Second World War.

## APPENDIX B: Map of Pukeahu with options for placement of Pacific Island memorial



## **APPENDIX C – Bibliography and other sources**

Key documents which can be supplied (all are available on the MCH Website <http://mch.govt.nz/pukeahu/park/redevelopment/policy-documents>):

- “National War Memorial Precinct Vision Values and Mission Statements”, Ministry for Culture and Heritage, 2013
- “Policy for the management of Memorials within the National War Memorial Park”, Ministry for Culture and Heritage, 2013
- “Design Guidelines and Location Strategy for Memorials within the National War Memorial Park”, Ministry for Culture and Heritage, 2017
- Maps and Drawings of the Park, including the Pacific Islands plot location and specifications see Appendix B

### **1 Other drawings and specifications**

Drawing and specifications are available on the Ministry for Culture and Heritage’s webpage dedicated to the Pukeahu redevelopment:

<http://www.mch.govt.nz/pukeahu/park/redevelopment/pukeahu-certified-documents>

### **2 Other requirements**

The design should comply with all legal requirements, including the Building Act 2004, relevant health and safety requirements, including the new Health and Safety at Work Act 2015, and any planning requirements under the Wellington City Council’s District Plan. If a proposed memorial breaches a rule within the District Plan then permission from the Wellington City Council via the resource consent process will be required prior to installing the memorial.

The Park is located in the “Central City” zone under the District Plan. This zoning allows considerable latitude of design. Memorial designs which comply with the guidelines in Appendix B are unlikely to strike any difficulty in being approved.

The Ministry for Culture and Heritage and Wellington City Council will work with memorial designers to ensure that any design brief results in a “compliant” design and that detailed designs are developed so as to comply with all relevant local government planning rules.

Pukeahu National War Memorial Park is located within the Central Area zone of the Wellington City District Plan (Planning Map 16 of the Wellington City District Plan). In addition to the underlying Central Area zone, there are also other planning considerations that apply to this area – the key one being the current placement of the Inner City Bypass Designation (H2). The Te Aro Corridor also crosses the Memorial Park Site; however this will have little bearing on the resource consent process.

## **APPENDIX D – Panel role expectations**

A Terms of Reference document will detail the responsibilities of the Panel, this will be agreed to by each Panel member.

It is the Panel's responsibility to examine and evaluate the competitor's designs and to recommend which should be selected.

The secretary to the Panel will be the Ministry Culture and Heritage. Support and assistance will be offered by MFAT, a Quantity Surveyor, the Wellington City Council and The Ministry for Pacific Peoples.

The official language of the competition shall be English and all communications related to the Panel, as well as its report, should be made in that language.

No associates, employees or direct family members of the sponsor, jurors or professional advisor are eligible to compete. Registered entrants may not communicate with the sponsor/owner, member of the Panel, or professional advisors under penalty of disqualification. All questions from entrants should be directed as indicated in the competition brief.

As per the Terms of Reference the Panel confirm they will:

- Treat all matters related with the competition with the utmost confidentiality.
- Devote themselves fully to the task of evaluating entries on the days established for judging
- Respect and maintain the anonymity of the submissions
- Abide by the requirements of the competition program in evaluating the competitors' entries
- Make every effort to work collaboratively to arrive at a consensus regarding the selection of a winner
- Submit a report explaining their decision
- Has an understanding of the cultural values of Pacific Island countries and peoples and understand the challenge of representing many diverse cultures and countries in a memorial
- Work with the utmost respect and cultural sensitivity at all times
- Remain mindful of the diverse nature of what the memorial is intended to represent regarding military history
- Have no contact with any of the competitors
- In the event of a possible conflict of interest, will contact MCH as soon as possible
- Step down from the Panel if one of their friends or family members wishes to enter the competition.